

TEJANI

JEWELRY

RETURNS AND EXCHANGES FORM

Tejani.com will accept items for exchange or return if the item is returned in new and re-saleable condition within **14 days** from the delivery date of your order. Items marked as "Final Sale" cannot be returned or exchanged under normal circumstances. Shipping charges are not refunded on return items. Items received as gifts may be exchanged for another item of equal value. See www.tejani.com/returns for more information.

STEP 1 - Please complete the following information

RMA # _____

Customer Name _____

Order Number _____

BILLING INFORMATION

Name _____

Address _____

City _____ State/Prov. _____ Zip _____

Email _____

Daytime Phone _____

SHIPPING INFORMATION

Name _____

Address _____

City _____ State/Prov. _____ Zip _____

Email _____

Daytime Phone _____

STEP 2 - List the item(s) you are returning or exchanging in the chart below, including reason

RETURNS

Qty	Item Number	Description	Finish	Size	Reason

REASON CODES

- 10 Ordered wrong item
- 11 Ordered wrong size
- 12 Changed mind
- 13 Do not like style
- 14 Wrong item shipped
- 15 Duplicate shipment
- 16 Late arrival
- 17 Workmanship
- 18 Defective
- 19 Gift - do not want
- 20 Reason not listed

EXCHANGES

Qty	Item Number	Description	Finish	Size	Reason

STEP 3 - Enter payment information for exchanges

METHOD OF PAYMENT - USD

MasterCard Visa Discover American Express

Card Number _____

Expiration _____ CID _____

Signature _____

RETURN LABEL - POSTAGE REQUIRED



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ATTN: RETURNS PROCESSING
262 W. 38TH STREET, SUITE 1507
NEW YORK, NY 10018
U.S.A.